

**Questions for solicitation: P24001930 LAW ENFORCEMENT SPECIAL DUTY
COORDINATION SERVICES
03/23/2024**

1. What are the average (estimated) hours worked for special duty employment in a calendar year?

Similar question received outside of HCE System. Q: What is the average bill rate to outside businesses who hire them? A: All special duty is \$50 per hour. Using the current special duty postings scheduled for the week of March 22-29 for outside vendors we had approximately 80 jobs totaling approximately 411 man hours which averages 5 hours per job. The average special duty job pays \$50 an hour, at 411 hours that would total \$20,550 for the week, \$82,200 a month and \$986,400 for the year. Please keep in mind that this is a low estimate and is based on the minimum pay rate.

2. How many officers in your Department of Law Enforcement work special duty assignments?

Currently 193 sworn officers participate in special duty with approximately 90 who participate on a regular basis.

3. Would you like the provider to pay your officers directly?

Similar question received outside of HCE System. Q: Are you expecting the Officers to be paid as W-2 employees or 1099 independent contractors? A: Deputies are currently paid directly by the outside vendor and are required to submit an invoice and personal W9 tax forms.

4. What % of the special duty jobs are for outside vendors who will pay a fee vs. other state agencies who will not?

Approximately 40 private vendors regularly utilize our officers for special duty with the private vendors representing approximately 80% of special duty. Approximately 20% represents other State agencies.

5. Are you expecting a vendor to take over the whole special duty program so the state of Hawaii Law Enforcement Division has no day to day responsibilities or does the state want to run the program in-house and just use 3rd party software?

The Department of Law Enforcement is expecting a vendor to take over the whole special duty program, but understands some part of the working relationship or system will require the Department to maintain the list of officers eligible for special duty.

6. What kind of insurance are you seeking?

We do not have any specific insurance requirements, but understand that some providers include various types of insurance. To the extent that such insurance protects the officers, the Department, and the State, the Department will take that into consideration in determining the provider.

7. What ON-DUTY Scheduling system is being used today?

The Department currently uses a traditional 3-shift scheduling system. Including briefing overlap, First Watch runs from 2130/2200 to 0530/0600, Second Watch runs from 0530/0600 to 1330/1400, and Third Watch runs from 1330/1400 to 2130/2200. The officers and Department recognize that Special Duty posts will not follow the current on-duty schedule and will not conflict with on-duty posts or assignments.